

QUALIFICATION DETAILS

Qualification Title		New Zealand Certificate in Pharmacy (Community Pharmacy Assistant)	
Version	1	Qualification type	Certificate
Level	4	Credits	60
NZSCED	060501 Health > Pharmacy > Pharmacy		
DAS Classification	1570 Health > Pharmacy > Pharmacy Practice		
Strategic purpose statement	The purpose of this qualification is to provide the community pharmacy sector with people who facilitate the provision and sale of over the counter (OTC) medicines and related pharmacy products and services. Graduates will work in non-dispensing support roles within a community pharmacy to support the provision of safe, patient-centered healthcare under the supervision of a pharmacist.		
Outcome Statement	Graduate profile	Graduates of this qualification will be able to: <ul style="list-style-type: none"> – Identify and respond appropriately to customer needs – Lead and support teams within the pharmacy – Provide appropriate advice on over the counter (OTC) health related products and services to manage minor health complaints and to optimise patient health – Undertake all retail operations within the pharmacy. 	
	Education pathway	This qualification will equip graduates with skills, knowledge and attributes that may lead to further qualifications in business, personnel or retail management. It may also allow holders to undertake a New Zealand Certificate in Pharmacy (Pharmacy Technician) (Level 4) [Ref: 1888] or enter into other complementary or health related training.	
	Employment pathway	Holders of this qualification will have the knowledge, skills, attitudes and behaviours required to work in any community pharmacy environment. This skill set is transferable to retail management, supervisory or work in other non-dispensary health related roles. Other pathways may include other complementary or health related roles within the general health sector.	
Qualification Developer	Pharmaceutical Society of New Zealand		

Qualification Specification

Qualification award	<p>This qualification will be awarded by any organisation that has an approved provider programme or industry training programme leading to the qualification.</p> <p>The certificate will display the title of the qualification; the logo of the NZQF and may display the name and/or logo of the awarding body.</p>
Review period	By 31 December 2016.
Evidence requirements for assuring consistency	All tertiary education organisations (TEOs) either arranging training or delivering programmes that lead to the award of the qualification are required to participate in a consistency process scheduled by NZQA. This will involve review of evidence associated with graduate's achievement of outcomes, and agreeing acceptable thresholds for

	<p>qualification outcome achievement, and areas for improvement. To demonstrate how graduates are achieving the qualification graduate profile outcomes, TEOs are required to produce their own evidence in a high level report.</p> <p>Evidence must include the following:</p> <ul style="list-style-type: none"> • Annual programme reports with programme statistics including retention, completion, graduate progression data, and learner feedback. • Evidence from internal and external moderation processes that graduates meet the graduate profile outcomes. • Documentation of the processes that ensure programmes continue to meet current and future needs (for example, of graduates, family, whanau, community, employers, relevant staff of destination programmes or educational organisations). • Documentation of intended pathways to next or future programmes. • Strategies used to build skills in literacy, numeracy, digital literacy and learning. • Any other relevant evidence as appropriate. <p>Further information about the consistency process can be found at http://www.nzqa.govt.nz/providers-partners/consistency-of-graduateoutcomes/</p>
<p>Credit transfer and recognition of prior learning arrangements</p>	<p>Education organisations must have policies and procedures in place for managing credit transfer, and assessing recognition of prior learning and recognition of current competency. These policies and procedures, and information about associated fees, must be available to the candidate prior to enrolment.</p> <p>To facilitate credit transfer, education organisations must clearly demonstrate the equivalency or comparability between each of the outcomes in the graduate profile, and the assessment components of their programmes.</p>
<p>Minimum standard of achievement and standards for grade endorsements</p>	<p>The minimum standard of achievement required for the award of the qualification will be the achievement of all graduate outcomes in the graduate profile through successful completion of an NZQA approved programme.</p> <p>There are no grade endorsements for this qualification.</p>
<p>Prerequisites to meet regulatory body or legislative requirements</p>	<p>There are no regulatory body or legislative requirements.</p>
<p>Other conditions for qualification</p>	<p>Entry requirement: New Zealand Certificate in Pharmacy (Introduction to Pharmacy Practice) [Ref: 1886], or demonstration of comparable skills and knowledge.</p> <p>Delivery of this qualification will be supported by a training plan outlining the preferred or recommended progression of modules.</p> <p>Programmes leading to the award of this qualification can be delivered either: part time through distance education for those currently employed in a pharmacy; or through a full-time programme delivered by an accredited provider. Full-time programmes must include a practical component of a minimum of 160 hours experience in a pharmacy.</p> <p>The qualification developer will convene an annual external moderation meeting for providers offering this qualification.</p> <p>The purpose of the meeting will be to support providers through the moderation of their assessment of outcome achievement by the provider's</p>

	<p>trainees and will involve:</p> <ul style="list-style-type: none"> – Peer review of evidence associated with trainees' achievement of outcomes in the qualification's graduate profile. – Determining acceptable standards of achievement – Identifying issues associated with outcome achievements. <p>Evidence will be in the form of a portfolio of student assessments or other evidence used to provide judgement against outcomes.</p> <p>Education providers will be required to meet their costs associated with participation in these meetings.</p> <p>A summary report will be prepared following the meeting and made available to providers together with any recommendations arising from the meetings.</p>
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Conditions relating to specific outcomes

Qualification Outcomes (including indicative credit values for each outcome)	Conditions	Mandatory or Optional
Identify and respond appropriately to customer needs. (5 credits)		
Lead and support teams within the pharmacy. (5 credits)		
Provide appropriate advice on over the counter (OTC) health related products and services to manage minor health complaints and to optimise patient health. (40 credits)	<p>Minimum requirements:</p> <p>Community Pharmacy Assistants require an understanding of basic human anatomy as it relates to the provision of advice and to:</p> <ul style="list-style-type: none"> – the treatment and prevention of minor health complaints – personal healthcare – eye care – skin care – human nutrition and dietary requirements – treatment of minor wounds and injuries – infections and parasites 	Mandatory
Undertake all retail operations within the pharmacy. (10 credits)		

Republication Information

Version 1 of this qualification was republished June 2015 to:

- update the Evidence requirements for assuring consistency
- update Other conditions for qualification. This information was previously in Arrangements for managing consistency
- update the Qualification Developer.

