

# INTERVENTION FORMS

The EVOLVE Intern Programme requires that you document patient-related situations that you personally have been involved in with respect to intervening on a prescription or medicine chart (Prescription or Inpatient Clinical Intervention forms) or Primary Health Care situation in your pharmacy. You should also use these forms to record patient related requests, including information requests and situations when your opinion has been sought.

The EVOLVE Intern Programme does not prescribe an absolute number of forms that must be completed. Rather, it is up to you and your preceptor to decide. For the first few months of the programme, most interns complete a form for each initial Prescription/Inpatient Clinical Intervention and Primary Health Care situation that they have been involved in. For the first few months this is particularly important, as these give your preceptor evidence of what you have been involved in, and helps them to target your training. Later you may jointly decide to only document significant incidents on these forms.

For the Prescription/Clinical Intervention forms and the Primary Health Care forms, you must submit **two** of the most significant for each month to the Society. You must also submit a Pharmaceutical Products form for each month.

You need to complete these forms as part of your weekly routine, and take them with you to your monthly intern/preceptor meeting for review by your preceptor. Discussion between you and your preceptor can be based on these forms for assessment of the standards.

Your preceptor can tick the competent elements achieved and there is a section at the bottom of each form for their comments and sign-off. Please ensure that your preceptor gives you feedback on your evidence sheets and signs where indicated.

After assessment of these forms by your preceptor, each month you will need to identify the **two most significant** Prescription/Clinical Intervention and Primary Health Care forms that will be sent to the Society with your Monthly Achievement Goals sheets. Store additional forms in the worksheet section of your manual under each relevant month.

## Evaluation of Prescription/Clinical Intervention Forms

As part of the documentation of your interventions, you are required to grade these in order of risk to the patient.

The current classifications are:

- Grade 1      Bureaucratic – non compliance with subsidy or legislative requirements**
- Grade 2      Saved patient money by generic substitution or similar intervention**
- Grade 3      Clarified or interpreted prescriber's instructions**
- Grade 4      Optimised drug therapy such as by improving compliance or patient lifestyle**
- Grade 5      Prevented a moderate to serious threat to health**
- Grade 6      Prevented a potentially life threatening incident**

You and your intern should evaluate the interventions recorded according to these categories and complete the bottom of the form. You may like to share your interventions with other staff members such as in a staff meeting – some hospital pharmacies insist all pharmacists bring their interventions to a regular meeting where they evaluate each one as a group and learn from each other.